



International Civil Aviation Organization

**The Second Meeting of the Asia/Pacific Air Traffic Flow Management Steering Group (ATFM/SG/2)**

Hong Kong, China, 1- 4 October 2013

**Agenda Item 7: Review of the ATFM/SG Task List**

**REVIEW OF THE ATFM/SG TASK LIST**

(Presented by the Secretariat)

**SUMMARY**

This paper presents the Task List of the ATFM/SG for review and update by the meeting

This paper relates to –

**Strategic Objectives:**

*A: Safety – Enhance global civil aviation safety*

*C: Environmental Protection and Sustainable Development of Air Transport – Foster harmonized and economically viable development of international civil aviation that does not unduly harm the environment*

**Global Plan Initiatives:**

GPI-6 Air traffic flow management

**1. INTRODUCTION**

1.1 ATFM/SG is required to periodically review the tasks assigned to it or developed by ATFM/SG itself, and to review the relevancy of its tasks within the context of its Terms of Reference.

1.2 The ATFM/SG Terms of Reference were developed and agreed at ATFM/SG/1 in December 2010. At that meeting it was uncertain whether the Steering Group would be required to meet again, and no further tasks were assigned or developed.

1.3 While normal practice is to review the TOR together with the Task List under the penultimate agenda item for the meeting, the TOR have been separately reviewed under ATFM/SG/2 WP03 (Agenda Item 2).

**2. DISCUSSION**

2.1 A Task List form is appended as **Attachment A** to this paper, to commence the recording and reviewing of tasks assigned either by or to ATFM/SG.

**3. ACTION BY THE MEETING**

3.1 The meeting is invited to review the Task List at **Attachment A**

.....

---

**Air Traffic Flow Management Steering Group**

**Task List**

*(last updated ATFM/SG/2, 3 October 2013)*

| <b>ACTION ITEM</b> | <b>DESCRIPTION</b> | <b>TIME FRAME</b> | <b>RESPONSIBLE PARTY</b> | <b>STATUS</b> | <b>REMARKS</b> |
|--------------------|--------------------|-------------------|--------------------------|---------------|----------------|
| 2/1                |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |
|                    |                    |                   |                          |               |                |